

Local Cal-ID RAN Board Meeting
Minutes of September 26, 2019

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 864
Los Angeles, California 90012

ALTERNATES PRESENT

Anna Hovasapian (for Supervisor Janice Hahn)
Brian Yanagi (for Sheriff Alex Villanueva)
Erich Hoefke (for Chief Marc Taylor)
Todd Pelkey (for District Attorney Jackie Lacey)
Manny Lopez (for Mayor Eric Garcetti)
Terry Carter (for Chief Michel R. Moore)

STAFF

Lt. Derek Sabatini, LACRIS
Sgt. Terrence Smith, LACRIS
Angela Vargas, LACRIS
Stuart Suede, LACRIS
Cammy Dupont, County Counsel

GUESTS

Errol Lawson, LAPD
Christina Phan, Gartner, Inc.
Tim Popoli, Gartner, Inc.
Jon Kashare, Gartner, Inc.
Joe Siegel, Gartner, Inc.

I. CONVENE

The September 26, 2019 meeting of the Local Cal-ID RAN Board was called to order by Anna Hovasapian at 2:03 p.m.

II. REVIEW/APPROVAL OF MINUTES

The minutes of the June 20, 2019 meeting were adopted (moved by Terry Carter, seconded by Todd Pelkey, and unanimously carried to approve).

III. REPORT ON THE TECHNICAL SUBCOMMITTEE

Chair Anna Hovasapian introduced Lt. Derek Sabatini who reported on the tasks assigned to the Technical Subcommittee on June 20, 2019.

1. Report on the Status of the LiveScan Network, Installations, and Enhancements

On August 29, 2019, LACRIS removed LiveScan machines from Los Padrinos Juvenile facility and Los Padrinos Court due to both locations closing. No other installs or site surveys were conducted between May and August, 2019.

2. Report on the Status of LAFIS

From May 1, 2019, through August 31, 2019, various LACRIS systems were inoperable and experienced unscheduled downtime for approximately twenty-eight (28) hours. Five (5) hours were related to issues with NEC, twenty-three (23) hours were unscheduled AJIS, JDIC, SDN, and DOJ systems. In comparison, the four (4) months prior to the current period (Jan 1, 2019 – April 30, 2019) the system experienced approximately twenty-nine (29) hours of downtime.

3. LACRIS Statistics

- LA PhotoManager –May 1, 2019 to August 31, 2019

Total Records	8,412,395	Total Subjects	2,337,135
Total Active Records	7,098,886	Total Subjects	2,304,744
Total Users	3,835		
Records for 5/1/19 – 8/31/19	94,768	Total New Subjects 5/1/19 – 8/31/19	17,575
Total Period FR Searches	9,426	Total Period CAFRI Searches	219

- Mobile ID – ID BlueCheck (Fingers)

In May 2019, 565 inquiries were made of which 276 returned as positive identifications. In June 2019, 795 inquiries were made of which 319 returned as positive identifications. In July 2019, 642 inquiries were made of which 324 returned as positive identifications. In August 2019, 721 inquiries were made of which 408 returned as positive identifications, for an average to 49% positive identifications.

4. Steering Committee

The Technical Subcommittee did not request or identify any issues during the meeting.

With the addition of the County Counsel and the Accountant III items, LACRIS has outgrown its current location at 12440 E. Imperial Highway Norwalk, California, Suite 400W and is in need of new office space. In addition, LACRIS has completed a 10-year strategic plan that outlines their continued expansion of personnel and duties. LACRIS has submitted a Space Request Evaluation (SRE) to Los Angeles County Facilities Planning for processing. The estimated costs per year for a new office lease is \$300,000, with a potential one time cost of \$800,000 for building modifications, furniture, equipment and moving.

LACRIS is looking to move to a central location to better serve the law enforcement community, or to move to the seventh floor of the current building to take advantage of our current training facilities and data center. LACRIS will return to the RAN Board with a request for authorization to spend funds once Facilities Planning has completed the assessment with final costs.

5. Project Updates

- Criminal Booking System (CBS): This is the LiveScan replacement system. Agreement documents were emailed to the winning bid on 09/04/19. Contract negotiations continue without issue.
- PAC-50 Upgrade: Spectrum Cable is in the process of upgrading the PAC50 connections to 10mbps lines. The following agencies have been upgraded: Hermosa Beach Police Department, Alhambra Police Department, South Gate Police Department, Manhattan Beach Police Department, San Gabriel Police Department, Culver City Police Department, Bell Police Department, Santa Monica Police Department, and the Azusa Police Department.

- Strategic Plan: Gartner provided their presentation of the LACRIS 10-Year Strategic Plan, which outlines several recommendations to help LACRIS complete its mission over the next decade.

IV. ACTION ITEMS

A. Authorization to Hire (1) Sergeant Item and (2) Forensic Identification Specialist Items to Form a Facial Recognition Team

LACRIS is requesting authorization to fund a Sergeant, (Class Code 2717-5A), and two Forensic Identification Specialists (FIS I Class Code 4333), to form a Facial Recognition Team. LACRIS has identified the need to staff this team in order to expand the quality control measures of auditing, maintaining data integrity, monitoring trends and training personnel from the many Los Angeles County law enforcement agencies. Currently, LACRIS has only one item assigned full time to handle all things involving facial recognition. Due to the high demand for the use of the facial recognition tools, the national recognition of our program and the local demand for training and assistance, we have had to operate with overtime in order to continue to maintain the integrity of our services.

It should be known that the national model for a facial recognition team is to provide a centralized unit staffed with a core group of Identification Specialist, Detectives or Crime Analysts and their required supervision. The New York City Police Department (NYPD), Detroit Police Department and Riverside County Cal-ID program are examples of this model. The decentralized Los Angeles County model provides each agency with the ability to scale facial recognition services to meet their own agency's needs, with central oversight to provide consistency and independent auditing. As an example, the Riverside Cal-ID program utilizes nine identification specialists to provide services in a much smaller county, with 1,360 facial recognition searches in 2018. In 2018, the NYPD ran 7,024 searches which led to 998 arrests. For comparison, LACRIS had 11,403 searches last year for all agencies in the county.

The sergeant item will supervise and assist both FIS I items, along with the two current deputies responsible for training and mobile identification. The monthly top step sergeant salary is \$12,383 and the total annual salary plus employee benefits is \$243,638. The monthly top step salary for the Forensic Identification Specialist I is \$5833 and the salary plus benefits is \$117,865. The total cost for the Facial Recognition Team is approximately \$479,368 a year.

ACTION: IT WAS MOVED BY TERRY CARTER, SECONDED BY BRIAN YANAGI, AND UNANIMOUSLY CARRIED TO APPROVE 100% FUNDING TO HIRE ONE (1) SERGEANT AND TWO (2) FORENSIC IDENTIFICATION SPECIALIST ITEMS FOR THE APPROXIMATE COST OF \$479,368 PER YEAR.

B. Authorization to Hire (1) Information Technology Technical Support Analyst II (ITTSA II) Item

LACRIS is requesting authorization to fund (1) Information Technology Technical Support Analyst II (ITTSA II Class Code 2546-5A) item. LACRIS recently became aware of the need to fund this additional ITTSA II position due to an unforeseen medical issue, coupled with an unfilled ITTSA II vacancy. These vacancies created a need for backfill in our current ITTSA II schedule, with no available coverage for the item. We currently only have one available ITTSA II item to work the night shift. The ITTSA II items are our only position authorized to work during the unsupervised night shift. This issue created a void in the schedule as we do not have a vacation relief position available to backfill behind unforeseen emergencies on the LACRIS Help Desk. Currently, we have a Records and Identification Bureau supervisor providing limited supervision to an ITTSA I item covering the ITTSA II vacancies on the night shift. This supervisor has limited knowledge of the LACRIS Help Desk duties and responsibilities. We are requesting authorization to create and hire an ITTSA II position with a monthly salary of \$7814 and the total annual salary plus benefits of \$127,568.

ACTION: IT WAS MOVED BY ERICH HOEFKE, SECONDED BY TERRY CARTER, AND UNANIMOUSLY CARRIED TO APPROVE 100% FUNDING TO HIRE ONE (1) ITTSAII ITEM AT THE APPROXIMATE MONTHLY COST OF \$127,568.

C. Authorization to Hire (1) Principal Information System Analyst Item (PISA)

LACRIS is requesting authorization to fund (1) Principal Information System Analyst, (PISA Class Code 2598-5A), item. This item will provide a highly specialized component to the LACRIS environment, bridging the gap between the IT Specialist I who drafts our contracts and the Senior Information Systems Analyst (SISA) who helps implement LACRIS systems. This item will act as a project manager, conduct system research and be a subject matter expert, as well as supervise technical staff. Currently the LACRIS Lieutenant is directly involved in nearly all aspects of LACRIS operations and project planning. The LACRIS Strategic Plan recommends the delegation of authority in order to manage LACRIS. The creation and implementation of this item will delegate the project management duties from

the Lieutenant to the PISA. This item will also provide a path of promotion for the current SISA item. This will allow LACRIS to retain personnel with extensive knowledge and expertise in LACRIS systems. The monthly salary for the PISA is \$10,388 and the total annual salary plus benefits is \$192,314.

ACTION: THERE WAS NO MOTION MADE AND THIS ITEM WAS NOT APPROVED.

D. Authorization to Purchase Microsoft Premier Support Services

LACRIS intends to continue the use of Microsoft Premier Support Services for the creation of an Azure cloud environment to provide for our backup Exchange servers and the witness server to minimize downtime within our Exchange system. Additionally, LACRIS will continue to utilize Microsoft Premier Support Services to provide expert problem resolution assistance for those unforeseen system outages.

Microsoft has provided a quote of \$110,706 to provide the above listed services. This quote includes all costs and services that are required to implement the Azure cloud environment, but does not include hardware. This quote includes 12 onsite visits, 218 assistance hours, 150 management hours, and 60 hours of post implementation problem resolution hours. After their first visit, Microsoft recommended LACRIS utilize the LASD ADFS infrastructure to fortify their environment.

ACTION: IT WAS MOVED BY TODD PELKEY, SECONDED BY TERRY CARTER, AND UNANIMOUSLY CARRIED TO APPROVE 100% FUNDING TO PURCHASE MICROSOFT PREMIER SUPPORT SERVICES FOR THE APPROXIMATE COST OF \$110,706.

V. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:11 p.m. The next meeting is scheduled for November 21, 2019.