

Local Cal-ID RAN Board Meeting
Minutes of January 24, 2019

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 864
Los Angeles, California 90012

ALTERNATES PRESENT

Dana Garcetti (for Supervisor Janice Hahn)
Terry Carter (for Chief Michel R. Moore)
David Sum (for Sheriff Alex Villanueva)
Tedde Stephan (for Chief Marc Taylor)

MEMBERS

Briane Grey

STAFF

Lt. Derek Sabatini, LACRIS
Sgt. Terrence Smith, LACRIS
Angela Vargas, LACRIS

GUESTS

Saul Aviles, LAPD
Errol Lawson, LAPD
Jennifer Trinidad, LAPD
Erich Hoefke, West Covina PD

I. CONVENE

The January 24, 2019, meeting of the Local Cal-ID RAN Board was called to order by Dana Garcetti at 1:58 p.m.

II. REVIEW/APPROVAL OF MINUTES

The minutes of the November 15, 2018, meeting were adopted (moved by Terry Carter, seconded by David Sum, and unanimously carried to approve).

III. REPORT ON THE TECHNICAL SUBCOMMITTEE

Chair Dana Garcetti introduced Lt. Derek Sabatini who reported on the tasks assigned to the Technical Subcommittee on November 15, 2018.

1. Report on the Status of the LiveScan Network, Installations, and Enhancements

There were no new LiveScan installations. During this last period, site surveys were conducted for the new Foster-Freeman latent work stations at the following locations:

1. Glendale Police Department
2. Los Angeles Police Department – Pyper Tech
3. Los Angeles Crime Lab – Hertzberg-Davis Forensic Science Center
4. Long Beach Police Department
5. Culver City Police Department
6. Santa Monica Police Department
7. Hawthorne Police Department
8. Torrance Police Department
9. West Covina Police Department

Additional site surveys are currently being scheduled. The installation of the Foster-Freeman workstations are scheduled to begin in the upcoming weeks.

2. Report on the Status of LAFIS

From November 1, 2018, through December 31, 2018, various LACRIS systems were inoperable and experienced unscheduled downtime for approximately seventeen (17) hours. Thirteen (13) hours were related to issues with NEC, three (3) hours of scheduled DOJ downtime for maintenance, and one (1) hour of unscheduled DOJ downtime for maintenance on November 16, 2018. Moreover, the DOJ continues to experience daily slowness in their processing, delaying positive ID returns. The LAPD LiveScan system was

down for approximately one (1) hour due to a power outage on November 21, 2018. Last month, in comparison, the system experienced approximately one hundred and thirty-one (131) hours of downtime, with thirty-seven (37) hours of unscheduled downtime related to NEC.

3. LACRIS Statistics

In November 2018, 357 inquiries were made of which 195 returned as positive identifications. In December 2018, 383 inquiries were made of which 174 returned as positive identifications, for an average to 50% positive identifications.

Discussion: LACRIS is currently working with NEC to create latent reports and will update on the progress in future meetings.

4. Steering Committee

On November 14, 2018, LACRIS hosted a Technical Subcommittee meeting at the Norwalk office. No major requests were made during this meeting. Point of interest; the San Bernardino County Cal-ID team attended the Technical Subcommittee meeting and in the past, members from the Ventura Police Department have regularly attended. Our Technical Subcommittee meeting has become well-known to our surrounding counties. Latent examiners who have lateraled out of the county still attend the meetings because of their value, and other county Cal-ID personnel attend in order to learn how to duplicate it.

5. Project Updates

The PAC50 Automated System Recovery was deployed at the Sheriff's Communication Center (SCC), along with the Infinistream network monitoring hardware. Spectrum Cable has upgraded Inglewood Police Department's PAC50 connection to a 10mbs line and is working on upgrading the host circuit at SCC in order to continue upgrading the other agencies.

IV. ACTION ITEMS

A. Authorization to Hire a Three (3) ITTSA2 Items

LACRIS is requesting authorization to create and fund three Information Technology Technical Support Analyst II (ITTSA II, Class Code 2546-5A) items. The ITTSA II item will work at the LACRIS Help Desk on LACRIS related items. A recent review of our personnel classifications has identified

a need for these three items. Currently the LACRIS Help Desk is staffed with ITTSA I classification items. The ITTSA I classification requires direct supervision, while the ITTSA II item does not. We currently do not have direct supervision on our Early Morning Shift (2200-0600hrs) creating an issue with our current staffing. We are requesting to convert two items and create one new item in order to accomplish this. We want to convert and replace the recently vacated (retirement) Information Technology Aide item (\$113,000 annually), convert and replace a vacant ITTSA I item (\$114,500 annually) and create an ITTSA II item for a total of three ITTSA II items. The monthly top step ITTSA II salary is \$6,900, and the total annual salary plus employee benefits is approximately \$127,600. This is an increase of approximately \$155,400 in personnel costs to LACRIS.

ACTION: IT WAS MOVED BY DANA GARCETTI, SECONDED BY TERRY CARTER, AND UNANIMOUSLY CARRIED TO APPROVE 100% FUNDING TO HIRE THREE (3) ITTSA2 ITEMS FOR AN INCREASE IN PERSONNEL COSTS OF APPROXIMATELY \$155,400 ANNUALLY.

B. Authorization to Extend DataWorks Contract

LACRIS is requesting authorization to extend the current DataWorks Plus contract for the Los Angeles Photomanager (LAPH) system. LACRIS is also requesting to upgrade its current Cognitec engine and replace the NEC engine with the Rank One Engine. NEC has changed its pricing model, charging Dataworks Plus for each agency that has access to the engine, which required us to replace their services. After testing different algorithms, LACRIS has decided to utilize the Rank One engine as the NEC replacement. The initial increase over the previous contract for switching engines is approximately \$451,540 in the first year. After the initial switchover cost, it is an approximate \$30,000 annual increase. There is an optional hardware refresh in year two of approximately \$72,000. The approximate cost of the amended maximum contract sum for four years is \$2,536,304, but can be canceled at any time with a thirty day notice. LACRIS anticipates to release a Request for Proposal (RFP) to replace the LAPH in the last quarter of 2019.

Discussion: Terry Carter from LAPD asked when LACRIS anticipates to go-live with the new replacement system. Lt. Sabatini stated LACRIS expects by the end of 2020. However, based on past experience, it could take to the end of the current extension.

ACTION: IT WAS MOVED BY DANA GARCETTI , SECONDED BY TEDDE STEPHAN, AND UNANIMOUSLY CARRIED TO APPROVE 100% FUNDING TO EXTEND THE DATAWORKS CONTRACT FOR FOUR (4) YEARS, WITH

THE OPTION TO CANCEL WITH A THIRTY (30) DAY NOTICE, FOR A COST OF UP TO \$2,536,304.

C. Authorization to Hire Gartner for Strategic Plan

LACRIS is requesting authorization to hire Gartner to develop the LACRIS Strategic Plan. Seven companies inquired, however only Gartner and MTG submitted bid proposals through the County of Los Angeles' Enterprise Services Master Agreement (ESMA), to which Gartner was selected as the winning competitive bid. Gartner will develop a complete and comprehensive Strategic Plan to:

To identify and assess LACRIS' financial, IT, and organization around business value, and provide oversight to manage risks;
Affect how decisions are made;
Prioritize initiatives while recognizing dependencies and synergies;
Improve alignment between the business, IT, and stakeholders;
Document encumbered funds (Capital Assets, Services and Supplies, Salaries and Employee Benefits, Project Lifecycles and Other) and incorporate into a long term plan; and
Ensure Audit Plan Tasks/Activities are incorporated into this Strategic Plan.

Gartner is requesting a maximum cost of \$295,000 and an estimated 18 weeks (4½ months) to complete the project.

ACTION: IT WAS MOVED BY DANA GARCETTI , SECONDED BY BRIANE GREY, AND UNANIMOUSLY CARRIED TO APPROVE 100% FUNDING TO HIRE GARTNER TO DEVELOP STRATEGIC PLAN FOR A COST OF UP TO \$295,000.

V. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:34 p.m. The next meeting is scheduled for March 28, 2019.